

Minutes of the Reorganization Meeting

of the South Park Township

Board of Supervisors

January 5, 2026

Pledge of Allegiance

**SWEARING IN OF
NEWLY ELECTED
OFFICIALS BY THE
HONORABLE
DISTRICT JUSTICE
MICHAEL
THATCHER**

The Honorable Michael Thatcher commented that this was a momentous occasion for South Park Township, transitioning from three Supervisors to five, he wished the newly elected officials and the Board of Supervisors all the best in 2026. Judge Thatcher administered the Oath of Office to the following:

Sharon Adams was sworn into the office of Township Supervisor.

Debra Duncan was sworn into the office of Township Supervisor.

Whitney Gastmeyer was sworn into the office of Township Supervisor.

Afterwards pictures were taken.

Roll Call

Ed Snee presiding. Board members present: Ed Snee, Lawrence Vogel, Sharon Adams, Debra Duncan, and Whitney Gastmeyer were present. Also in attendance were Karen Fosbaugh, Township Manager; and Irv Firman, Solicitor.

PLEASE BE INFORMED THAT THE TOWNSHIP OF SOUTH PARK RECORDS ALL PUBLIC MEETINGS AS PART OF THE MEETING MINUTES PROCESS.

ANYONE SPEAKING THIS EVENING IS REQUESTED NOT TO REPEAT THE SAME POINTS ADDRESSED AT A PRIOR MEETING. RESIDENTS ARE REMINDED THAT THE BOARD OF SUPERVISORS IS REGULATED TO ADHERE TO EXISTING ORDINANCES.

THE AUDIENCE AGENDA WAS PLACED ONLINE FOR RESIDENTS WHO MAY WISH TO OFFER PUBLIC COMMENT OR ASK A QUESTION WHICH WILL BE ENTERED INTO THE RECORD AT THE MEETING THIS EVENING. COMMENTS/QUESTIONS WERE TO BE SUBMITTED NO LATER THAN 4:30 P.M., MONDAY, JANUARY 5, 2026.

Mrs. Fosbaugh stated for the record that no comments or questions were submitted.

CALL ON THE PEOPLE

George Karpacs, 720 Royal Drive – Mr. Karpacs congratulated the newly sworn in Supervisors. He thanked Chief McDonough, Larry Arrigo and Dave Buchewicz for their service to the South Park Township community, and suggested a proclamation be issued. Mr. Karpacs hoped that the incoming Board members adhere to their sentiments regarding the Sleepy Hollow development, and that the Board as a whole, follows the Planning Commission’s recommendation from the November 2025 Planning Commission meeting. Mr. Karpacs expressed an interest in serving as the Township’s SHACOG Representative, he was unsure if the role had to be filled by a Township Supervisor, or if a citizen was eligible to serve.

Appointment of Temporary Chairman

Motion by Ms. Adams, seconded by Mr. Snee, to appoint Lawrence Vogel as Temporary Chairman. All members voted 3 – 2: Mrs. Duncan and Miss Gastmeyer opposed. Motion carried.

Appointment of Chairman

Motion by Ms. Adams, seconded by Mr. Snee, to appoint Ed Snee as Chairman of the Board of Supervisors for the year 2026. All members voted 3 – 2: Mrs. Duncan and Miss Gastmeyer opposed. Motion carried.

Appointment of Vice Chairman

Motion by Ms. Adams, seconded by Mr. Snee, to appoint Lawrence Vogel as Vice Chairman of the Board of Supervisors for the year 2026. All members voted 3 – 2: Mrs. Duncan and Miss Gastmeyer opposed. Motion carried.

Appointment of Public Safety Chairman

Prior to voting for this motion, Mrs. Duncan offered the following comment, “I would like to table the appointments for the Solicitor, and Township Engineer until the February business meeting. Tabling the professional appointments would give the three incoming Supervisors the opportunity to review the current professional service agreements and available performance metrics that we currently have with our current people. Secondly, I would like to also table the sector Chairman appointments such as Public Works, etc. until January 12, next Monday, giving us an opportunity to research and better understand what the rules and responsibilities of those appointments are, and to see if we have any interest and if we would like to request the opportunity to perform those duties.”

Motion by Mrs. Duncan, seconded by Miss Gastmeyer, to table the appointment of a Public Safety Chairman for the year 2026. All members voted aye. Motion carried.

Appointment of Ways & Means Chairman

Motion by Ms. Adams, seconded by Mrs. Duncan, to table the appointment of a Ways & Means Chairman for the year 2026. All members voted aye. Motion carried.

Appointment of Public Works Chairman

Motion by Mrs. Duncan, seconded by Ms. Adams, to table the appointment of a Public Works Chairman for the year 2026. All members voted aye. Motion carried.

Appointment of Library Chairman	Motion by Mrs. Duncan, seconded by Ms. Adams, to table the appointment of a Library Chairman for the year 2026. All members voted aye. Motion carried.
Appointment of Township Manager	Motion by Ms. Adams, seconded by Mr. Vogel, to appoint Karen Fosbaugh as Township Manager for the year 2026. All members voted 3-2: Mrs. Duncan and Miss Gastmeyer opposed. Motion carried.
Appointment of Township Secretary	Motion by Mrs. Duncan, seconded by Mr. Vogel, to appoint Karen Fosbaugh as Township Secretary for the year 2026. All members voted aye. Motion carried.
Appointment of Depository	Motion by Mrs. Duncan, seconded by Miss Gastmeyer, to appoint First National Bank as the Depository for the year 2026. All members voted aye. Motion carried.
Appointment of Treasurer	Motion by Mrs. Duncan, seconded by Miss Gastmeyer, to appoint First National Bank as the Treasurer for the year 2026. All members voted aye. Motion carried.
Appointment of Solicitor	Motion by Mrs. Duncan, seconded by Ms. Adams, to table the appointment of a Solicitor for the year 2026. All members voted aye. Motion carried.
Appointment of Engineer	Motion by Mrs. Duncan, seconded by Miss Gastmeyer, to table the appointment of a Township Engineer for the year 2026. All members voted aye. Motion carried.
Appointment to Planning Commission - 4-Year Term	Motion by Mrs. Duncan, seconded by Ms. Adams, to appoint H. Russell Bracker and John Papinchak as members of the Planning Commission each for a four-year term which will expire the first Monday of the year 2030. All members voted aye. Motion carried.
Appointment to Zoning Hearing Board - 3-Year Term	Motion by Mrs. Duncan, seconded by Miss Gastmeyer, to appoint Ronald Loncharich and Raymond Stasny as members of the Zoning Hearing Board each for a three-year term which will expire the first Monday of the year 2029. All members voted aye. Motion carried.
Appointment to Uniform Construction Code Board of Appeals - 3-Year Term	Motion by Mrs. Duncan, seconded by Miss Gastmeyer, to appoint Rick Schultz as a member of the Uniform Construction Code Board of Appeals for a three-year term which will expire the first Monday of the year 2029. All members voted aye. Motion carried.
Appointment to Library Board – 3-Year Term	Motion by Ms. Adams, seconded by Miss Gastmeyer, to appoint Albert Stanish and Judy Woods as members of the Library Board each for a three-year term which will expire the first Monday of the year 2029. All members voted aye. Motion carried.
Appointment to Recreation Board – 5-Year Term	Motion by Ms. Adams, seconded by Mrs. Duncan, to appoint Molly Gubala and Lora Riskus as members of the Recreation Board each for a five-year term which will expire the first Monday of the year 2031. All members voted aye. Motion carried.

Appointment of Emergency Management Director	Motion by Mrs. Duncan, seconded by Ms. Adams, to table the appointment of an Emergency Management Director for the year 2026. All members voted aye. Motion carried.
Appointment of Deputy Emergency Management Director	Motion by Mrs. Duncan, seconded by Miss Gastmeyer, to table the appointment of a Deputy Emergency Management Director for the year 2026. All members voted aye. Motion carried.
Appointment of SHACOG Delegate	Motion by Ms. Adams, seconded by Mrs. Duncan, to table the appointment of South Park Township's representative to the South Hills Area Council of Governments for the year 2026. All members voted aye. Motion carried.
Appointment of Alternate SHACOG Delegate	Motion by Mrs. Duncan, seconded by Miss Gastmeyer, to table the appointment of South Park Township's alternate representative to the South Hills Area Council of Governments for the year 2026. All members voted aye. Motion carried.
Appointment of Delegate to the County, State and National Association's Annual Conventions	Motion by Mrs. Duncan, seconded by Miss Gastmeyer, to table the appointment of South Park Township's delegate to the County, State and National Association's Annual Conventions for the year 2026. All members voted aye. Motion carried.
Appointment of Alternate Delegate to the County, State and National Association's Annual Conventions Establish Meeting Dates and Times	Motion by Mrs. Duncan, seconded by Ms. Adams, to table the appointment of South Park Township's alternate delegate to the County, State and National Association's Annual Conventions for the year 2026. All members voted aye. Motion carried. Motion by Mrs. Duncan, seconded by Ms. Adams, to approve establishing the 2026 regular meetings of the Board of Supervisors be held on the 2nd Monday of the month at 7:00 p.m. All members voted aye. Motion carried.
Appointment of Official Newspaper	Motion by Mrs. Duncan, seconded by Miss Gastmeyer, to appoint the Pittsburgh Post-Gazette as the official newspaper of South Park Township for the year 2026. All members voted aye. Motion carried.
Appointment of Open Records Officer	Motion by Miss Gastmeyer, seconded by Ms. Adams, to table the appointment of an Open Records Officer for the year 2026. All members voted 4 – 1: Mr. Vogel opposed. Motion carried.
Supervisors' Comments	Mr. Snee – Mr. Snee offered his congratulations and welcome to the three new Supervisors, Sharon Adams, Debra Duncan and Whitney Gastmeyer. Mr. Vogel – Mr. Vogel wished everyone a Happy New Year. He added that Broughton Volunteer Fire Department celebrates 100 years of service, and the VFW celebrates 80 years of service. This is a year for optimism and continued good work.

Ms. Adams – Ms. Adams thanked everyone for attending. She intends to be transparent and open, and stated that if anyone has any questions, to please ask. Ms. Adams thanked the current Board of Supervisors and Mrs. Fosbaugh for their guidance and helping the new Supervisors become acclimated to their new roles. She shared a story about visiting Trax Farms as a child, and longing to live in South Park, and now she serves the Township.

Mrs. Duncan – Mrs. Duncan clarified that the decision to table tonight's votes was not a reflection of any person's performance, rather a way to honor the voters and their desires to see change. This gives the Board of Supervisors a chance to learn more about these roles and responsibilities prior to voting.

Miss Gastmeyer – Miss Gastmeyer thanked everyone for attending the meeting and for casting their votes.

Adjournment

Motion by Mr. Vogel, seconded by Miss Gastmeyer, to adjourn the meeting. All members voted aye. Motion carried.

Time: 6:38 p.m.